

## **EMPLOYMENT COMMITTEE**

**THURSDAY, 5TH SEPTEMBER, 2024**

**PRESENT:** Councillor F Venner in the Chair

Councillors C Anderson, S Hamilton and  
A McCluskey

### **APPOINTMENT ADVISORY COMMITTEE:**

Dr E Friedman, Faculty Assessor

Mr T Ryley, Accountable Officer (Leeds) NHS West Yorkshire ICB

#### **1 ELECTION OF CHAIR**

**RESOLVED** – That Councillor F Venner be elected as Chair for the duration of the meeting.

#### **2 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS**

There were no appeals against refusal of inspection of documents received.

#### **3 EXCLUSION OF PUBLIC**

The Council's Access to Information Procedure Rules require that the public must be excluded from meetings whenever it is likely that in view of the nature of the business to be transacted, or the nature of the proceedings that confidential information would be disclosed. As such, the personal information contained within appendix 2 to agenda item 7 (Appointment of the Chief Officer - Consultant in Public Health) which identifies individuals in the form of application details, is designated as being confidential under the provisions of Access to Information Procedure Rule 9. In line with this Procedure Rule, the committee went into private session at the point they began to consider the information designated as confidential.

#### **4 DECLARATION OF INTERESTS**

There were no declarations of interest, however, Councillor Venner brought it to the attention of the Committee that she, and other Members of the Committee knew one of the candidates.

#### **5 APOLOGIES**

There were no apologies for absence from the meeting submitted.

#### **6 GOVERNANCE ARRANGEMENTS: RECRUITMENT TO THE POSITION OF CHIEF OFFICER - CONSULTANT IN PUBLIC HEALTH**

The City Solicitor submitted a report which provided Members with an overview of the governance arrangements and format for this specific Employment Committee which had responsibility for recruitment to the position of Chief Officer – Consultant in Public Health.

**RESOLVED –**

- (a) That the governance arrangements and format relating to the Employment Committee, as detailed in the submitted report, be noted;
- (b) That the Council's requirements regarding the consideration and disclosure of confidential information, be noted.

**7 APPOINTMENT TO THE POSITION OF CHIEF OFFICER - CONSULTANT IN PUBLIC HEALTH**

The Director of Public Health submitted a report which outlined the process for the recruitment to the position of Chief Officer - Consultant in Public Health.

The Director of Public Health together with the Deputy Head of Human Resources were in attendance at the meeting in an advisory capacity.

Having considered the publicly accessible parts of the submitted report and appendices, as required, the Committee went into private session at this point in order to consider the information contained within Appendix 2 to the submitted report (candidates' application information), which had been designated as being confidential under the provisions of Access to Information Procedure Rule 9.

**RESOLVED –**

- (a) That the contents of the submitted report, be noted;
- (b) That 3 candidates be shortlisted for formal interview.

**(At this point, the meeting was adjourned)**

**(The meeting was reconvened on Friday, 13th September 2024 to undertake the formal interview process)**

**Councillors: F Venner (Chair), C Anderson, S Hamilton and A McCluskey were in attendance (Employment Committee).**

**Dr E Friedman, Faculty Assessor, and Mr T Ryley, Accountable Officer (Leeds) NHS West Yorkshire ICB were also in attendance (Appointment Advisory Committee).**

The Director of Public Health together with the Deputy Head of Human Resources were in attendance at the meeting in an advisory capacity.

Having considered all relevant information provided to the Committee in respect of the shortlisted candidates together with the outcomes from the interviews, it was

**RESOLVED –** That Philippa Bird be offered the position of Chief Officer, Consultant in Public Health, subject to the conclusion of the associated

notification processes, as set out within the Officer Employment Procedure Rules.